

## Mortgage Direct Debit

Please complete this form fully and return to: Oakfield House, PO Box 600, Binley, Coventry CV3 9YR.  
Please complete a separate form for each mortgage account.

Borrower(s) name(s)

Property address  
(including postcode)

Telephone number

Please enter the Godiva Mortgages Limited account number (if known)

Preferred payment day  commencing  or just after this date

### Instruction to your bank or building society to pay by Direct Debit



Service User Number

1. Name and full postal address of your bank or building society.

To the Manager  Bank/Building society

Address  
(including postcode)

2. Account holders name (including initials)

3. Branch sort code  -  -

4. Bank/building society account number

5. Instruction to your bank/building society;  
Please pay Godiva Mortgages Limited Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Godiva Mortgages Limited and, if so, details will be passed electronically to my bank/building society.

Signed  Date

Signed  Date

Reference (Office Use only)

Banks and building societies may not accept Direct Debit instructions for some types of accounts.

**Please note:** the direct debit will show as GODIVAMORT on your account.

This guarantee should be detached and retained by the payee.

### The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Godiva Mortgages Limited will notify you five working days in advance of your account being debited or as otherwise agreed. If you request Godiva Mortgages Limited to collect a payment, confirmation of the amount and date will be given to you at the time of request.
- If an error is made in the payment of your Direct Debit, by Godiva Mortgages Limited or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society.
  - If you receive a refund you are not entitled to, you must pay it back when Godiva Mortgages Limited asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

